

KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2010-2011

KHSAA Form T65 Revised 3/2011

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Julian Tackett, Commissioner

Darren Bilberry, Assistant Commissioner

DATE: May 10, 2011

1 0-1	l Laura Cale I limb Cabarat	Daviana d har IZ-thar I-ba-ta-a
1 School	i Lone Oak High School	I Reviewed by I Kathy Johnston
COLICOI		None and by Namy Commission

The following is a status report regarding the required 2010 - 2011 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2011. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

Х	GE 19 (Annual Verification)	x	T-35 (Budget Expenses)
X	T-1 (Summary Program Chart 1)	х	T-36 (Budget Expenses)
Х	T-2 (Summary Program Chart 2)	х	T-41 (Checklist – Overall Interscholastic Program)
X	T-3 (Summary Program Chart 3)	х	T-60 (Corrective Action Plan)
Х	T-4 (Summary Program Chart 4)	na	T-63 (Interscholastic Survey Results)

II.	Status	
A.	х	2010–2011 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	х	According to the 2010-2011 data, the school appears to be meeting the standards established in: □Test 1 (Athletic participation is proportionate to enrollment) □ Test 2 (History and continuing practice of program expansion) □ Test 3 (Full and effective accommodation of interests and abilities)
E.	X	Other Recommendation and Comments: According to the data and responses submitted, it appears the school is meeting the standard of Test 3 for the provision of athletic opportunities. In the area of benefits, total reported athletic spending falls within the parameters both on a percentage and per athlete basis. In reviewing the T-35 and T-36 form, there are no expenditures for awards listed for half of the sport offerings. This should be monitored by the Gender Equity Committee and action or explanation should be reflected in future Corrective Action Plans until equity is assured. Thank you.

F:\Forms\T65.doc

KHSAA Emailer

select ademail as email_address,school as email_name from KHSAA_Schools,KHSAA_new_email_checked_schools where
KHSAA_Schools.id=KHSAA.KHSAA_new_email_checked_schools.id AND KHSAA_new_email_checked_schools.user="dbilberry@khsaa.org" AND
member="T" and (ademail is not null and ademail <> "") order by school

select prinemail as email_address,school as email_name from KHSAA_Schools,KHSAA.KHSAA_new_email_checked_schools where KHSAA_Schools.id=KHSAA.KHSAA_new_email_checked_schools.id AND KHSAA_new_email_checked_schools.user="dbilberry@khsaa.org" AND member="T" and (prinemail is not null and prinemail <> "") order by school

select superemail as email_address,school as email_name from KHSAA_Schools,KHSAA_new_email_checked_schools where KHSAA_Schools.id=KHSAA_KHSAA_new_email_checked_schools.id AND KHSAA_new_email_checked_schools.user="dbilberry@khsaa.org" AND member="T" and (superemail is not null and superemail <> '"") order by school

Below is a simulation of how your email will appear.

 You can manually modify the list of addressees in the "To:" box by deleting undesired addressees or adding new ones, one per line.

You can modify the email subject in the "Subject:" box.

 When you're ready to send your email press the "Send" button. Do not close your browser window while emails are being sent.

From:	"Darren Bilberry, KHSAA" <dbilberry@khsaa.org></dbilberry@khsaa.org>			
То:	"Lone Oak" <david.pope@mccracken.kyschools.us> "Lone Oak" brian.harper@mccracken.kyschools.us> "Lone Oak"<nancy.waldrop@mccracken.kyschools.us> kathy.johnston@bourbon.kyschools.us</nancy.waldrop@mccracken.kyschools.us></david.pope@mccracken.kyschools.us>			
Subject:	Lone Oak HS 2010-2011 Annual Title IX Report- Status			
Constitution of				

Send Email

Enclosed please find a copy of Form T-65, the 2010-2011 KHSAA Title IX Annual Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel.

Also, KHSAA Audit Team Members may have requested the resubmission of some of the 2010-2011 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies of all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to contact the appropriate Title IX Auditor listed on the T-65 form or Darren Bilberry at anytime. Thank You.

Darren Bilberry
Assistant Commissioner
Kentucky High School Athletic Association
Telephone- 859-299-5472
Fax: 859-293-5999
E-Mail: dbilberry@khsaa.org

attachment; filename="Lone Oak.doc"

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To: "Darren Bilberry, KHSAA" <dbilberry@khsaa.org>

Subject: Copy: Lone Oak HS 2010-2011 Annual Title IX Report- Status

Report

From: "Darren Bilberry, KHSAA" <dbilberry@khsaa.org>

Date: Fri, 13 May 2011 12:17:37 -0400 (EDT)

Attachment: Lone Oak.doc

Enclosed please find a copy of Form T-65, the 2010-2011 KHSAA Title IX Annual Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel.

Also, KHSAA Audit Team Members may have requested the resubmission of some of the 2010-2011 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies of all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to contact the appropriate Title IX Auditor listed on the T-65 form or Darren Bilberry at anytime. Thank You.

Darren Bilberry **Assistant Commissioner** Kentucky High School Athletic Association Telephone- 859-299-5472

Fax: 859-293-5999

E-Mail: dbilberry@khsaa.org

KHSAA Form GE19 Rev.10/10

KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION 2010-2011 ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2011 along with other required forms)

APR 18 2011

e best of my knowle	edge have completed the er equity committee at the	vhich must be maintained in the following tasks: high school. (List committee pe	,
Name	Address		tle
See attached sheet		(Supt., Princip	al, Student, Parent, Coach,Etc.
	· · · · · · · · · · · · · · · · · · ·		
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	um of three meetings durin	ig the 2010-2011 school year on	the following dates:
uly 22, 2010			
March 14, 2011			
Acre 0 2011			
May 9, 2011			
May 9, 2011 Designated the follo	owing person(s) as the Titl	e IX coordinator for the school	
	owing person(s) as the Titl	e IX coordinator for the school:	Phone
. Designated the follo			Phone 270-538-4150 Ext. 6225
Designated the followard Mame David M. Pope	Title Athletic Director	Address 225 John Robinson Ave.	
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Designated the followand Name David M. Pope 7. Designated the followand Name Russ Tilford	Title Athletic Director llowing person(s) as the Ti Title DPP	Address 225 John Robinson Ave. tle IX coordinator for the district: Address 435 Berger Road	270-538-4150 Ext. 6225 Phone 270-538-4000
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(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

Lone Oak High School Gender Equity Committee 2010-2011

Name	Address	Phone Number	Position
Brian Harper	275 Pepper Mills Dr. Paducah, KY. 42001	270-554-1793	Principal
David Pope	129 Windmere Dr. Paducah, KY. 42001	270-554-3083	Athletic Director
Chelsea Brantley	6220 Houser Road Paducah, KY. 42003	270-554-0908	Student
Richard Brantley	6220 Houser Road Paducah, KY. 42003	270-554-0908	Parent
Susan Helmich	2955 Nebraska St. Paducah, KY. 42001	270-554-0362	Teacher
Andy Poore	326 Illinois St. Paducah, KY. 42001	270-534-8814	Teacher/ Coach
Cullen Pope	144 Brunswick Dr. Paducah, KY. 42001	270-554-7874	Student
Mike Murphy	8030 New Hope Rd Paducah, KY. 42001	270-554-1498	Teacher/ Coach
Sean Murphy	8030 New Hope Rd. Paducah, KY. 42001	270-554-1498	Student
Kaitlyn Snelling	145 Acorn Ln. Paducah, KY. 42001	270-554-9437	Student
Allyson Scheer	4410 Mayfield Metropolis Road Paducah, KY. 42001	270-816-5298	Teacher/ Coach
Russ Tilford	3950 Hobbs Rd. Kevil, KY. 42053	270-462-2592	DPP

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2010-2011 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART (Form T-1)

Participation Opportunities: Test One - Proportionality

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	434	47%	217	40%
Row 2	BOYS	482	53%	324	60%
Row 3	Totals	916	100%	541	100%

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*Number of 8th grade students & below used in Column 3 and Column 4

calculations: 63

- Determine the total number of girls enrolled, (place in Row 1, Column 1).
 Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask coaches to confirm the names of those individuals who are on the team as of the first date of regular season competition, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk in the above notation as to how many 8th grade students & below are included in the totals.

Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.

Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard, if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:_	Bu Home	Date: 3/14/11
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2010-2011 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART (FORM T-2) PARTICIPATION OPPORTUNITIES: TEST TWO - PROGRAM EXPANSION

KHSAA FormT2 Rev. 10/10

<u>. </u>		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2006-2007 School Year	Current Number of Participants for the 2010- 2011 school year who are playing on teams added since the 2006-2007 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2006-2007 School
GIRLS Row 1	varsity:	9	120			
Row 2	j.v.:	5	79			
Row 3	frosh:	2	18			
Row 4	total:	16	217			
BOYS Row 5	varsity:	9	169			
Row 6	j.v.:	5	120			
Row 7	frosh:	2	35			
Row 8	total:	16	324			

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.
- Note: If the percentage of current participants added in the last five years is 25% or greater for the underrepresented sex (most likely girls), compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. CAUTION: 25% is not a formal compliance standard.

	4. []		abul.
Principal's Signature:	Dan Tora	Date:	3114/11





2010-2011 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART (FORM T-3)

Participation Opportunities Test Three Full Accommodation

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)	BOYS (Yes / No)
Based on the responses from your most recent student survey, is there sufficient interest to form a viable interscholastic team for a sport not currently offered? If yes, what sport?	NO	NO NO
2. For a sport not currently offered at the varsity level, is there sufficient interest based on your most recent Student Interest Survey to form a viable team for an interscholastic freshman team or junior varsity team?	NO	NO
3. For a sport currently offered at the interscholastic Junior Varsity or freshmen level, is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team?	NO	NO
4. If you answered YES to question (1), (2), or (3), are there enough high schools in the geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?		
5. If you answered YES to question (1), (2), (3), or (4), are there enough high schools in the geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?		

Remember, test three – full accommodation means addressing the unmet interest of the underrepresented sex (most likely girls), not the overrepresented sex (most likely boys).

Plans to Address Interest:

Principal's Signature :	: Due	Home	Date:	3/14/11
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2010-2011 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART (FORM T-4)

Levels of Competition Test One

-		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	Participants	Participants at Each
				Level
Row 1	varsity:	9	120	55%
Row 2	j.v.:	5	79	36%
Row 3	frosh:	2	18	9%
Row 4	total:		217	100%
Boys				
Row 5	varsity:	9	169	52%
Row 6	j.v.:	5	120	37%
Row 7	frosh:	2	35	11%
Row 8	total:		324	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3. Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	₩ `	Home	Date: 3)14/11	
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2010-2011 ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1 --(FORM T-35) TO INCLUDE BOOSTER CLUB FUNDING



Sports	Equipn	Equipment and Supplies	<u> -</u>	Travei	AWi	Awards	Coacher (to ir supplem extended e dollar requ	Coaches' salaries (to include supplemental and extended employment; dollar amount required)	Faci	Facilities improvements	Publications (if sport-specific)	Publications sport-specific)
	Expen	Expenditures	Expen	Expenditures	Expen	Expenditures	Expen	Expenditures	Expen	Expenditures	Expen	Expenditures
	School	Booster	School	Booster	School	Booster	School	# Coaches for all levels / # Teams for all levels	School	Booster	School	Booster
G basketball	\$2412.00	\$4103.00	\$1713.00	\$7929.00	\$242.00	\$402.00	\$12649.	4/3	\$370.00			\$2379.00
B basketball	\$4006.00	\$9630.00	\$836.00	\$2371.00	\$228.00	\$661.00	\$12,299.	3/3	\$370.00			
G softball	\$681.00	\$4860.00	\$501.00	\$7347.00	\$67.00	\$861.00	\$6753.00	4/2		\$12872.		
B baseball		\$6000.00	\$646.00	\$12008.			\$6753.00	4/2		\$8493.00		
G cross country	\$1525.00		\$537.00		\$129.00		\$780.50	1/1				
B cross country	\$1525.00		\$537.00		\$129.00		\$780.00	1/1				
G golf	\$620.00		\$1430.00				\$1019.50	1/1				
B golf	\$620.00		\$684.00				\$1019.50	1/1				
G soccer	\$1227.00	\$3758.00	\$1408.00	\$125.00	\$245.00	\$861.00	\$6753.00	2/2		\$2352.00	·	\$14.00
B soccer	\$1698.00	\$3758.00	\$1100.00	\$125.00	\$144.00	\$861.00	\$6753.00	2/2		\$2352.00		\$14.00
G swimming	\$700.00		\$55.00					1/1				
B swimming	\$400.00		\$55.00					1/1				
+	1					,,,,,,						

Total expenditures on T-35 and T-36 on the 2010-2011 year report due by April 15, 2011 of each school year, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2009-2010 ending June 30, 2010.

Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs - Reference KHSAA Bylaw 27) ď

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Date: 3

2010-2011 ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 – (Form T36) TO INCLUDE BOOSTER CLUB FUNDING



Sports	Equipm	Equipment and supplies	Travel	vel	Awards	ards	Coach (to supple ex ex employl	Coaches' salaries (to include supplemental and extended employment; dollar amount required)	Faci	Facilities Improvements	Publications (if sport-specific)	ations specific)
	Expen	Expenditures	Expenditures	litures	Expend	Expenditures	Expe	Expenditures	Expen	Expenditures	Expenditures	litures
	School	Booster	School	Booster	School	Booster	School	# Coaches for all levels /# Teams for	School	Booster	School	Booster
G track	\$2249.		\$427.00				\$1561	1/1				
B track	\$2249.		\$427.00				\$1561	1/1				
G tennis			\$722.00				\$1020	3/2				
B tennis			\$847.00				\$1020	3/2				
G volleyball	\$82.00	\$10438.	\$1281.	\$8967.	\$269.00	\$177.00	\$7753.	3/3				\$68.00
B wrestling												
G (list sport)										· · · · · · · · · · · · · · · · · · ·		
B football	\$10726.	\$19879.	\$2583.	\$5292.	\$225.00		13831	5/3		\$39997		\$466.00
G (list sport)												
B (list sport)			-									

Total expenditures on T-35 and T-36 on the 2010-2011 year report due by April 15, 2011, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2009-2010 ending June 30, 2010.

Roosfer Club Funding/Contributions must be incl. **-**:

See all Descriptions	Downspace	J. 100 100 100 100 100 100 100 100 100 10	Considian		
ion you will take to correct the problem.	ect the problem.	you will take to corre	Plan (T-60) what action	obvious, list on your Corrective Action Plan (T-60) who	
e above expenditures totals. Indicate percentage of total expenditures for each gender: (If disparities are	otals. Indicate percentage of to	e expenditu	in the a	Booster Club Funding/Contributions must be included	٧i

Gender	Expenditures	A CONTRACT OF THE STATE OF THE	Percentage
Boys	\$186,960.00		%09
Girls	\$124,695.00		40%
Jotal	\$310,655.00	7	100%
			•

Principal's Signature:

Date:

3130111



2010-2011 KHSAA TITLE IX ATHLETICS AUDIT (Form T-41) Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program. A review of T-35 and T-36 spending patterns might be helpful in completing this form.

	1	ADVANTAGE TO):
Areas of Compliance:	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			Х
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity		· · · · · · · · · · · · · · · · · · ·	Х
Support Services			x
Housing and Dining			X
Tutoring			x
Athletic Scholarships	***************************************		N/A

If an advantage/inequity is indicated, corrective action should be shown on the Corrective Action Plan, Form T-60.

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Principal's Signature:	DAI	thus.	Date:	3 130111	
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2010-2011 TITLE IX CORRECTIVE ACTION PLAN (FORM T-60)

DIRECTIONS:

- 1. For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of aiteration. For Column 3, include the estimated completion date for the changes or activities.
 - encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program. તં
 - You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April (°)

SPECIFIC ITEM FOR CORRECTION/ IMPROVEMENT CORRECTION/ IMPROVEMENT Continue working with Booster Clubs to improve Budgeting and expenses. Continue to have boosters turn in Budgeting and expense forms in a timely manner. Work with coaches on a system of which they will through Athletic Director to order equipment and supplies. This will help with budgeting and information for the Title IX Report. Review and Update the schools Athletic Handbook.
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Principal's Signature: